



Applicant Guide

Principal or Chartered

Date: August 2026

Applicant Guide

This Applicant Guide explains how IASME assesses applicants for UKCSC Professional Titles. Applicants must demonstrate that they meet the relevant competency requirements set out in the UK Cyber Security Standard for Competence and Commitment (for the appropriate level and specialism) and confirm their commitment to the UKCSC Code of Professional Ethics.

Reasonable Adjustments

Please tell us at the start of the process if you require any reasonable adjustments at any stage of the assessment. Examples of the support we can provide are available [here](#) to help ensure all candidates have an equal opportunity to succeed. Please contact us at info@iasme.co.uk or give us a call on 03300 882752.

The Assessment Process

At the beginning of the assessment process, you will need to submit the following documents:

1. Your CV
2. Copies of certificates/awards as supporting evidence
3. Case studies

It is important that you refer to the accompanying ‘**Preparation Guide**’ document for detailed instructions on the required format and presentation of your documents.

The assessment process has four stages with associated costs:

Stage 1 — Review of your CV and case studies	£100 + VAT
Stage 2 and 3 — Professional Discussion and Final Review	£950 + VAT for Principal or £1250 + VAT for Chartered
Stage 4 — UKCSC Professional Title Registration	£248 + VAT
Then, after your first year of registration: Ongoing annual fee	£200 + VAT

Stages of Assessment

Stage 1 — Review of your CV and case studies

This stage is a check we carry out to make sure your skills and experience are at the right level for the Professional Title for which you are applying.

There is a cost of £100 plus VAT for Stage 1. This will be charged when you apply for your assessment and agree to the assessment Terms and Conditions.

Your CV and case studies will be reviewed to determine whether the evidence of your skills, knowledge and experience is sufficient to proceed to the Professional Discussion (Stage 2).

Fee for next two stages:

There is a fee payable before the Professional Discussion and Final Review takes place. This single fee covers both stages.

- **£950 + VAT for Principal or**
- **£1250 + VAT for Chartered**

Stage 2 — Professional Discussion

The Professional Discussion is a meeting with two Assessors. They will ask you questions about your skills, knowledge and experience. This will help them decide whether you meet the requirements for the Professional Title you are applying for.

Your case studies will provide the context for the discussion. The Assessors may also ask additional questions to make sure they fully understand your experience.

You will be asked to confirm your identity before starting the Professional Discussion. Please ensure you have photo ID ready. The Professional Discussion will be transcribed by Microsoft Teams.

Your Professional Discussion will be conducted by two Assessors:

- At least one Assessor will be in the same specialism as you are applying for.
- Both Assessors will be at the same title level or above the level you are applying for.

The Professional Discussion has two parts:

- Questions A1 to A3: focuses on your skills, knowledge and experience, primarily based on your case studies and specialism alignment. Assessors may ask you additional questions to confirm your understanding.
- Questions B1 to E3: these are broader questions covering areas such as communication, management, leadership, integrity and personal commitment.

Stage 3 — Final Review

The Final Review is a check carried out by an Assessor who is separate to those involved in the Professional Discussion. Their role is to make sure the assessment has been carried out fairly and consistently

Results:

Following the Professional Discussion and the Final Review, your application will have one of the following outcomes:

- Recommended for Professional Title Registration = the Assessors think you have everything needed to get the Professional Title.
- Not recommended for Professional Title Registration = the Assessors think you are missing some skills or experience needed to get the Professional Title.
- Recommended for Professional Title Registration at an alternative level. = the Assessors think your skills and experience are more appropriate for a different level of the title.

What happens next:

- If you have been successful, we'll let you know and request UKCSC to register your title.
- If you have been unsuccessful or if you have been recommended for an alternative category, we will let you know and give you feedback.

Stage 4 — Professional Title Registration with UKCSC

There is a cost of £248 plus VAT for UKCSC to add you to the Professional Register.

IASME will request UKCSC to register your title.

UKCSC will then contact you to let you know they have registered it successfully.

On-going fees

There is an annual fee of £200 plus VAT. This covers administration costs and UKCSC fees. You pay this for the first time 12 months after you were initially registered.

IASME will send you an invoice for this.